**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: April 10th, 2019

**170 Main Street, Worcester, New York 12197**

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:37 p.m. In attendance Trustees John Tauzel, Scott Brady, Jo-Ann Scheiner, Barb Hamil, Chriss Odell and Christy Deitchman were present as was Library Director, Mindy Baker.

**Minutes**– A motion (Scheiner, Hamil) to accept the Minutes of the March 13th, 2019 Trustees Meeting, was approved.

**Treasurer’s Report –** Working on accountability in everything and everything is reconciling.

Question regarding fines only totaling $13.

$100 for Sandy this month as she is doing Quarterly Reports. Barb will be meeting with her.

Still paying for electric in other building where there are 4 meters located in the basement. Finally received credit from Reinhardt but at different rate of reimbursement.

**Director’s Report –** Attendance is up for both adults and kids.

Magic, the Gathering is continuing. Crafter’s Circle is changing to Crochet Circle. There was crochet items donated. Almost completely unpacked all donations received before moving in and setting up in the system.

May the 4th Be With You event on Saturday, May 4th.

Will be working on finding grants for things like a 3D printer, Tinker CAD program, Maker Space cart and more books.

Working on Head Start goodie bags with hours and logo on them. Hoping to have the Schenevus PreK visit again.

Need new letterhead.

A motion (Hamil, Scheiner) to approve the 2018 Annual Report, was approved.

**Capital Campaign -** We have outstanding bills to pay. One option is to take money out of FAM until grants come through. $3200 for 4County, $5000 for flooring, need to pay for easement land, quarterly payroll and computer set up.

Grand Opening is delayed until parking lot and landscaping is complete. Need to focus on parking lot and Rich Head will be contacted. Diane will check on the status of getting the additional land easement from the church.

Asked about low maintenance grass from Cornell Cooperative.

A motion (Brady, Tauzel) to take $20,000 out of FAM Funds to supplement Capital Campaign and operating funds, was approved.

**Committees -** School Vote: Diane, Chriss and John attended the Worcester Board of Education meeting. Main concerns that arose were why just Worcester, not Schenevus and the need to publicize to make people aware. Need to format a simplified Capital Campaign information sheet with budget and money coming in, with statistics and ranks and Bookmobile information as well. A petition with 25 signatures of people living in Worcester School District students is needed. The current amount is $25,000 and asking for an additional $7500 for a total of $32500. The School Vote Committee will meet about sending out mailing to Schenevus and Worcester with photos.

Need Ad in Hometown Advantage and a mailing with statistics, rankings in 4 County and need to stress voluntary funding.

**New Business -** There is a need for a part-time substitute and will let Mindy know to start looking for one.

There is an auction on May 8th for a possibility of paving stones.

Need to work on our environmental footprint, need more visible signs for recyclables and trash and no more antibacterial soap and cleansers.

**Old Business -** Diane will draft an email to the DAR regarding the Heat Agreement and then the Board will approve.

A motion (Hamil, Scheiner) to approve the full mission statement to include who we serve, was approved.

***Adjournment*** – The President set the next Trustees meeting for Wednesday, May 8th, 2019 at 6:30pm in the conference room of the new library building.

A motion (Brady, Tauzel) to adjourn, carried unanimously. President Addesso adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Christy Deitchman